

**Elias Motsoaledi Local
Municipality**

P.O. Box 48
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9
Fax: (013) 262 2893

Supply Chain Unit
Procurement



Our Ref:
Ons Verw: AVEB 14/05/18

Correspond with the Municipal Manager
Korrespondeer met die Munisipale

14 MAY 2018

ERRATUM

(RFQ-AVEB 14/05/18)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items.
The price must indicate vat as well as delivery (where applicable).
In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

| ITEM | DESCRIPTION OF GOODS/SERVICE | QTY |
|------|---|-----|
| 1 | ACTUARIAL VALUATION OF POST EMPLOYEE BENEFITS IN TERMS OF GRAP 25 | 1 |

Quotations must be deposited in a box marked "**ACTUARIAL VALUATION EMPLOYEE BENEFITS**" not later than **31 May 2018 at 12:00**. Faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone Mr. M Mthimunye (**SCM UNIT**) at 013 262 3056

1.1. Introduction

Bids are hereby requested for quote to perform the liability in respect of the post-employment medical aid subsidy to employees and retirees of Elias Motsoaledi Municipality and to their registered dependants. The purpose of this evaluation is to enable the Municipality to provide appropriate disclosure in the Annual Financial Statements

1.2. Scope of Valuation

The effective date of the valuation is the 30 June 2018

The valuation considers all employees, retirees and their dependants whose participation in the health care arrangements entitles them to a post-employment medical aid subsidy. The post-employment health care liability is not a funded arrangement that is no separate assets have been set aside to meet this liability.

The has approximately three hundred and sixty-one (361) employees and the number exclude sixty-one (61) Councilors

The number of retirees and their dependants is twenty-one (21) and also

Requested the actuarial valuation of its liability in respect of Long Service Awards to employees, the effective date of the valuation also 30 June 2018

The valuation considers all employees eligible for Long Service Awards "LSA"
The data required to value the Long Service Awards and will be received from the Municipality and the post-employment medical aid subsidy shall be provided by the Municipality

EVALUATION CRITERION (80/20)

Minimum Requirements:

- Central Supplier Database registration report (Detailed/Summary)
- Tax Compliance Status Pin
- Valid copy of company registration document
- Certified B-BBEE Certificate issued by SANAS VERIFICATION AGENCY or original Sworn Affidavit from commissioner of oath **(Failure to submit certified B-BBEE or original Sworn Affidavit; No points will be allocated, but will be evaluated further)**
- Fully Completed MBD 1,4,6.1,8 and 9 Forms
- Proof of Municipal rates and taxes or services charges of the company and its directors not in arrears for more than 90 days or confirmation from the municipality if municipal rates and taxes are not levied (Both for the company and its directors) as per CK form address; statement or tax invoice not older than 3 months; if leasing, a signed lease agreement by the lessor and the lessee and statement of municipal rates in the name of the lessor must be attached.
- **Bidders must be a registered member of the Actuarial Society of South Africa. Bidders must attach certified proof of registration certificate**
- **Bidders must have successfully completed two employee's actuarial valuations for municipalities and /or government sector institutions (appointment letter or purchase order be attached)**

REQUEST FOR A FORMAL WRITTEN PRICE QUOTATION

Bid Number: RFQ AVEB 14/05/2018

CLOSING DATE 31 MAY 2018 TIME 12:00

ACTUARIAL VALUATION OF POST EMPLOYMENT BENEFITS IN TERMS OF GRAP 25

The following conditions to bid exist: (Failure to comply may result in your bid being disqualified)

1. Bidders should ensure that bids are delivered timeously to the correct address as indicated below. If the bid is late it will not be accepted for consideration. Bids must comply with the submission requirements as stated in the bid document
2. All quotation prices must include VAT
3. Bid will be evaluated according to the 80/20 points system
4. Documents can be obtained during office hours from 8h00-16h00 at Elias Motsoaledi Local Municipality, Supply Chain Unit, 2nd Grobler Avenue, Groblersdal
5. The bid document is also available on the Municipality's website at www.eliasmotsoaledi.gov.za
6. The quotation must be deposited in the entrance lofty area, Municipal offices, 2nd Grobler Avenue, Groblersdal
7. Telephonic, facsimile, electronic/emailed and late bids will not be accepted
8. The lowest or any quotation shall not necessarily be accepted and the municipality reserves the right to accept any part of the bid


R.M. MAREDI
MUNICIPAL MANAGER

Date:

22/05/2018

**Elias Motsoaledi Local
Municipality**

22 MAY 2018

Municipal Manager